



## ENROLMENT APPLICATIONS

Documents have been supplied have a tick. If blank, then you still need to provide this document. Enrolments cannot proceed until all documents have been received.

1. A copy of full NZ / Australian **birth certificate** (must be complete and show the parent's names).

**OR**

2. NZ & Australian Citizens: Copy of New Zealand or Australian **passport** (photo page) or NZ citizenship certificate. All other students: Certified copies of passport (photo page) and Residency Visa or Domestic Student Visa, together with parents' passports and residency or work visas.

### Documentation for **IN ZONE** applications

3. [Onehunga High School Statutory Declaration](#) completed and signed by a Solicitor or Justice of the Peace. – yes but old form – **not by the parent**

4. A complete copy of your most recent electricity or gas invoice (all pages) showing the supply address.

5. A complete copy of your most recent internet or landline invoices (all pages).

### If the child lives with a Legal Guardian or a Guardian ? – who is the child living with?

6. Guardian's must ALSO complete the [Guardian Living In-Zone Statutory Declaration](#) completed and signed by a Solicitor or Justice of the Peace.

**OR**

7. Parents are automatically legal guardians. If you are **not** the student's parent but are a legal guardian **appointed by the court**, **please provide legal evidence of this**. If you are a court-appointed legal guardian, you do **NOT** need to complete the Guardian Living In-Zone Statutory Declaration.

### Accommodation

#### If you are renting

8. A copy of your tenancy agreement. The minimum tenancy for initial enrolment is a one-year fixed-term agreement covering the student's first year of attendance. **The rental agreement must be in the name of the parents or legal guardians**. Flatshare/subletting agreement not accepted.

#### **OR** If you own your property

9. A copy of your most recent Auckland Council Rates or Water Rates.

**OR**

10. If the property has been purchased within the last 3 months, a copy of the solicitor's final settlement letter.

### School Report & Health Information

11. A full copy of your child's most recent school report.

12. Health information (as the online enrolment form) and immunisation record.