

Bring Your Own Device Agreement



For parents/caregivers:

Read this page carefully with your child to check you both understand your responsibilities.

Note: This agreement refers to approved devices brought to school for learning. It must be signed before the student can bring a device to school. This agreement is additional to student digital technology use agreements.

School responsibilities

At our school, we:

- encourage safe and responsible use of digital technology
- work within the school's digital technology policies and procedures
- provide clear guidelines around the use of devices brought from home
- provide safe storage for students' devices when not in use (e.g. break times).

Student responsibilities

When I bring a device to school, I will:

- follow the school's digital technology rules (see next page)
- use my device when and where the teacher gives me permission
- only use my device to do the tasks I am supposed to do
- use a login and password to keep my device safe, and not share the password with others
- be in control of my device and not share it with other students, apart from letting them see the screen
- charge my device at home so that it doesn't need charging at school
- take care of my device so that it isn't damaged or stolen.

Digital Technology Rules

1. The device is brought to school to be used for educational purposes and at teacher discretion.
2. Teachers will encourage the use of the BYOD whenever possible, and students will be able to use them for homework activities.
3. The school's programmes will encourage students to become good digital citizens, who are technically capable, digitally literate and socially responsible when using modern technology.
4. All devices brought to school by a student are the student's responsibility.
5. A passcode or password will be set for the access to the school network and google.
6. Software may be added to the device by OHS to ensure student's use the device for learning purposes
7. The insurance, maintenance, repair and virus protection of the device are the responsibility of the parent or / and caregiver.
8. Devices should be clearly named, so the owner is easily identified.
9. All devices must arrive at school each day fully charged.
10. A device brought to school is for the use of the student who brings it. Sharing is not permitted.
11. Students will use cloud-based applications such as Google Drive for file management.
12. School Rules, including those in the school Cybersafety Use Agreement will apply. The school has the right to inspect files on any device brought onto school grounds. Files and software on the device are to be school appropriate. Apps or other software which are used to avoid internet filtering and/or bypass school network security are not permitted on any student or school device.
13. Access to the school's Wi-Fi is for internet access only. Access to other network resources is available only on school devices.
14. Any recording with any electronic device of teachers or students, including recordings with audio, video and/or photographs can only be done with the expressed permission of those involved. The IT department will assist students with issues that may arise with their device, but repairs will need to be made under warranty and/or by a repair specialist.

Parent/Caregiver responsibilities

I give permission for my child to bring their device to school and I will:

- encourage them to use it responsibly and safely
- be aware of the content and apps on the device
- follow any BYOD conditions of use outlined in the school BYOD policy
- contact the school if I have any concerns about online safety or other related issues.

Note: This agreement will remain in force as long as the student is enrolled at the school. If it becomes necessary to add/amend any information or rule, parents will be advised in writing.

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Please complete this section and return a signed copy of the agreement to the school.

I have read this agreement, and I am aware of the responsibilities of the school, the student, and the parent/caregiver.

Student name _____ **Student signature** _____

Parent/Caregiver name _____ **Parent/Caregiver signature** _____

See **Bring Your Own Device (BYOD)** on SchoolDocs for more information

Issued **February 2023**

